

**OCTOBER 2024  
MEETING AGENDA & MINUTES  
SPECIAL BOARD MEETING  
PROPOSED 2025 BUDGET**



**Notice**

**Town Board Meeting @ 7:00 PM  
Halder Community Hall  
135125 Halder Drive, Mosinee, WI 54455  
Tuesday, October 8, 2025**

**Agenda**

1. Call meeting to order.
2. Pledge of Allegiance.
3. Approval of printed minutes of September 10, 2024.
4. Treasurer's report.
5. Approve payment of bills, wages, and electronic payments.
6. Clerk's communications and reports.
7. Donna Kaiser, Mosinee School District
8. Rural Mutual Insurance - Eugene Smith
9. Finalize budget and levy for budget hearing and special Town meeting.
10. Chairman/Supervisors reports.
11. Set date for budget hearing and special Town meeting - tentatively November 12, 2024.
12. Public comments.
13. Next Town Board Meeting - Tentatively Tuesday, November 12, 2024.
14. Adjourn.

**-Gerald W. Fitzgerald, Clerk**

*Ground water discussion hosted by Marathon County CPZ, Town of Mosinee Town Hall  
- Tuesday, October 22, 2024.*

*Marathon County Western Towns and Villages Association meeting - Wednesday,  
October 30, 2024, Town of Day.*

*November 5, 2024 - Election - Polls open from 7:00 am to 8:00 pm.  
Notice*

**210901 County Road S  
Mosinee, WI 54455  
(715) 693-2847**

## Notice

**Special Town Board Meeting @ 3:00 PM  
Halder Community Hall  
135125 Halder Drive, Mosinee, WI 54455  
Thursday, October 24, 2024**

## Agenda

1. Call meeting to order.
2. Pledge of Allegiance.
3. Board discussion and decision on hiring a part-time employee for the Town of Emmet.
4. Review Rural Mutual Insurance policy changes.
5. Plans for fuel tanks enclosures.
6. Public comment.
7. Adjourn.

## Minutes

### **Regular Monthly Board Meeting**

- ❖ The regular monthly Town Board Meeting of the Town of Emmet was called to order on the above date by Chairman Meldon Maguire at 7:04 pm. The meeting was held in the Halder Community Hall, 135125 Halder Drive, Mosinee, WI. Present were Town Board members Meldon Maguire, Lisa Baur, Tyler Dahlke, Mike Maguire, and Jerry Fitzgerald. Also present were Frank Feehrer, Rob Clint, Donald Dahlke, Donna Kaiser, Gary & Julie Rhyner, Eugene Smith, and Steve Stankowski.
- ❖ The Pledge of Allegiance was recited.
- ❖ Motion by Lisa Baur, second by Tyler Dahlke to approve the printed minutes of the September 11, 2024 meeting. Motion carried.
- ❖ Treasurer Mike Maguire presented the financial report. The major receipt was the fourth quarter transportation aids. Major bills were for culverts and culvert installation. Motion by Dahlke, second by Baur to approve the treasurer's report. Motion carried.
- ❖ Motion by Baur, second by Dahlke to approve payment of bills with check numbers 18750 through 18763, wages, and payments made electronically. This motion also includes the payment to Wisconsin Public Service bill upon receipt. Motion carried.
- ❖ Clerks Communications and Reports:
  - Two building permits were issued:
    - Jim Kafka - residential shed
    - Jeff Fischer - garden shed.

- Spectrum Communications will be installing fiber-optic on Long Drive. Residents present at the meeting received a map outline and timetable.
- An insurance claim has been submitted for the damage to the truck windshield.
- Public test for the election will be on Monday, October 28, 2024. The election will be on November 5, 2024. Polls are open 7:00 am to 8:00 pm.
- ❖ Donna Kaiser, Town of Emmet representative on the Mosinee School Board, was present. She explained the purpose of the referendum that will be on the November ballot. Numerous questions from the audience and the Board were also answered.
- ❖ Eugene Smith, insurance agent from Rural Mutual Insurance, was at the meeting at the request of the Chairman. Mr. Smith introduced himself and informed the Board that he will be replacing the retiring Leon Woller. Smith addressed several items that the insurance underwriter had sent to the Town. The major concern is the need for barriers and enclosures for the fuel tanks. Several options were discussed and the Board will have a plan ready within the next 30 days. Also discussed was the possible changing of the deductibles.
- ❖ The Clerk presented the proposed 2025 budget and tax levy. A few changes were made to the budget. Audience members offered suggestions for possible budget items and amounts for specific projects. The final budget and levy numbers will be available for the November 12, 2024 budget hearing and Town elector meetings.
- ❖ The public hearing for the budget and the Town elector meetings will be on Tuesday, November 12, 2024 at 7:00 pm at the Town Garage. The regular monthly Town Board meeting will follow.
- ❖ Motion by Baur, second by Dahlke to adjourn. Motion carried. Time: 9:32 P.M.

## NOTICE BUDGET SUMMARY AND COMPARISONS

Category	2024 Budget	2024 Expense (as of 9-10-2024)	2025 Budget
<b>Town Board</b>			
Chairman, Supervisory Salaries	10,584.00	10,584.00	10,584.00
Town Share Soc. Sec. & Medicare	810.00	809.67	810.00
Town Officers Mileage in Town	1,500.00	1,500.00	1,500.00
Other Mileage & Misc.	200.00		
Legal Notices & Registration Fees	500.00	558.36	600.00
Website	300.00	223.87	300.00

Telephone	300.00	199.30	300.00
WTA Dues and County Dues	975.00	1,015.55	1,055.00
Annual Meeting Expense	400.00	687.15	400.00
Newsletters, Town Reports and Postage	550.00	711.80	700.00
Errors & Omission Ins. and Workmen's Comp Ins.	800.00	822.93	875.00
<b>TOTAL</b>	<b>16,919.00</b>	<b>17,112.63</b>	<b>17,124.00</b>

#### Clerk

Clerk Salary	12,000.00	12,000.00	12,000.00
Town Share Social Security & Medicare	918.00	918.00	918.00
Postage	130.00	104.00	220.00
Internet	500.00	427.19	400.00
Office Supplies and Reg. Fees	400.00	218.70	300.00
Insurance & Bonds.	250.00	277.23	300.00
<b>TOTAL</b>	<b>14,198.00</b>	<b>13,945.12</b>	<b>14,138.00</b>

#### Treasurer

Treasurer Salary	5,292.00	5,292.00	5,292.00
Town share Soc. Sec. & Medicare	405.00	404.84	405.00
Postage & Office Expense	1,200.00	982.10	1,350.00
Software Program	700.00		700.00
Internet	400.00	400.00	400.00
Insurance & Bonds	400.00	184.61	450.00
<b>TOTAL</b>	<b>8,397.00</b>	<b>7,263.55</b>	<b>8,597.00</b>

#### Assessor

Assessor Salary	12,000.00	12,000.00	12,000.00
Legal Notices	325.00	243.00	275.00
Board of Review Members	75.00	50.00	75.00
DOR Assessing Manufacturing Property	300.00		300.00
<b>TOTAL</b>	<b>12,700.00</b>	<b>12,293.00</b>	<b>12,650.00</b>

Legal Expense	\$0.00		
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Category	2024 Budget	2024 Expense (as of 9-10-2024)	2025 Budget
<b>Election</b>			
Election Poll Workers Wages, Lunch & Training	3,500.00	2,397.82	1,850.00
County Clerk Supplies & Maintenance	600.00	352.70	375.00
Misc. Expenses & Postage	400.00	137.78	200.00
<b>TOTAL</b>	<b>4,500.00</b>	<b>2,888.30</b>	<b>2,425.00</b>
<b>Hall</b>			
LP Heating Fuel	4,000.00	2,009.07	4,000.00
Utilities & Telephone	2,500.00	2,055.79	2,500.00
Restroom Supplies & Maintenance	300.00	255.08	300.00
Water Sample & Fire Inspection	120.00	113.00	150.00
Insurance on Hall and Contents	1,075.00	1,143.00	1,200.00
Elevator	400.00	1,636.40	700.00
Misc.	100.00	1,209.50	100.00
<b>TOTAL</b>	<b>8,495.00</b>	<b>8,421.84</b>	<b>8,950.00</b>
Insurance on Bleachers, Shelter & Well	400.00	348.00	400.00
Recycling & Garbage	82,000.00	65,571.93	91,000.00
Public Safety			
First Responders	1,000.00		500.00
Ambulance Stand-by			
Edgar	2,100.00	2,059.43	2,600.00
Stratford	50.00		50.00
Mosinee	14,500.00	14,500.00	14,500.00
<b>Total</b>	<b>17,650.00</b>	<b>16,559.43</b>	<b>17,650.00</b>

Fire Departments			
Tanker Charge			
Edgar	1,350.00	1,425.00	1,425.00
Stand-by Charge			
Edgar	15,000.00	16,490.65	16,500.00
Mosinee	8,000.00	8,000.00	8,000.00
Stratford	100.00		100.00
Two Percent Fire Dues	3,800.00	4,067.60	4,150.00
Town share fire calls	1,000.00	3,403.50	1,000.00
<b>TOTAL</b>	<b>29,250.00</b>	<b>33,386.75</b>	<b>31,175.00</b>
Zoning & Planning Members Fees	200.00		200.00
Publication Charges	200.00		200.00
<b>TOTAL</b>	<b>400.00</b>		<b>400.00</b>

Category	2024 Budget	2024 Expense (as of 9-10-2024)	2025 Budget
Highway			
Highway Employees Wages	63,000.00	46,638.49	57,600.00
Vacation and Holiday Pay	3,100.00	1,800.00	4,800.00
Ten Percent Benefits	6,000.00		6,240.00
Payment in Lieu of Insurance	5,000.00	3,800.00	5,000.00
Emergency Highway Labor			
Town Share Social Security, Medicare, & Savings Plan	7,000.00	5,337.36	6,000.00
Unemployment Insurance	650.00	581.77	730.00
Drug & Alcohol Test	220.00	110.00	110.00
<b>TOTAL</b>	<b>84,970.00</b>	<b>58,267.62</b>	<b>80,480.00</b>
Garage Expense	5,200.00	2,893.64	4,000.00
Highway Insurance & Workman's Comp Insurance	9,700.00	10,556.23	11,000.00

Debt Service	32,171.00	86,562.43	86,562.00
<b>General Highway Expense</b>			
Highway Dust Control	20,000.00	22,475.31	20,000.00
Sand and Salt, Mixing, and Trucking	6,000.00		4,000.00
Fuel, Diesel Fuel & Lubricants	12,000.00	5,932.77	10,000.00
Brush Cutting		12,625.00	4,000.00
Equipment Repairs	12,000.00	5,196.36	7,500.00
Miscellaneous Supplies		2,986.27	3,500.00
Grader Blades	9,000.00	7,711.00	8,750.00
Highway Regulatory Signs	500.00		500.00
Capital Outlay	24,000.00	26,750.00	
Road Projects Schuette Road Pelican Bay Drive			50,000.00
Town Hall Entrance Repair			25,000.00
Connect North & South Bayside			25,000.00
Tree Removal on Ball Park Area			10,000.00
Fund for Salt/Sand Shed			40,000.00
Granite	46,426.00	56,821.51	30,061.00
Culverts	10,000.00	9,125.92	22,300.00
ARPA Project	42,000.00		
Lease & Equipment Hire		7,090.00	24,870.00
<b>Total</b>	<b>181,926.00</b>	<b>156,714.14</b>	<b>285,481.00</b>

#### **Anticipated 2025 Receipts and Expenditures**

- ❖ Transportation Aids \$137,356.00
- ❖ Shared Revenues 68,305.00
- ❖ Building Permits 400.00
- ❖ Hall Rent 2,000.00
- ❖ Forest Crop 500.00
- ❖ Interest 10,000.00
- ❖ Recycling Grant 1,050.00
- ❖ Town MFL 15,000.00
- ❖ Personal Property Aid 112.00
- ❖ License Permits 200.00
- ❖ 2% Fire Dues 4,150.00

- ❖ Garbage & Recycling 91,000.00
- ❖ Miscellaneous 300.00
- ❖ Levy 147,368.00
- ❖ Debt Service (Loan Payment) 54,391.00

**TOTAL LEVY 201,759.00**

❖ Anticipated Carryover 140,000.00

**TOTAL PROPOSED RECEIPTS 672,132.00**

Proposed Expenses

- ❖ General Gov't, Public Safety 128,609.00
- ❖ Highway Labor 80,480.00
- ❖ Highway 185,481.00
- ❖ Garbage & Recycling 91,000.00
- ❖ Debt Service 86,526.00
- ❖ Major Projects 100,000.00

**Total Proposed 2024 Expenses 672,132.00**

**-Gerald W. Fitzgerald, Clerk**