

**FEBRUARY 2024
MEETING AGENDA & MINUTES**



Notice

**Town Board Meeting @ 7:00 PM
Town of Emmet Garage
135103 Halder Drive, Mosinee, WI 54455
Tuesday, February 20, 2024**

Agenda

1. Call meeting to order.
2. Pledge of Allegiance.
3. Approval of printed minutes of January 9 and 11, 2024 meetings.
4. Treasurer's report.
5. Approve payment of bills, wages, and electronic payments.
6. Approval of levy payments to schools, county, and NTC.
7. Clerk's communications and reports.
8. Approve payment to BCPL for loan.
9. Approve payment to Mosinee Fire District for 2024 fire and ambulance service.
10. Board decision on inventory for 6-20 culvert project.
11. Board approval of brush cutter purchase.
12. Chairman/Supervisors reports.
13. Fairview Road culvert replacement inspection.
14. Other topics.
15. Discussion on usage of ARPA funds for Community Town Hall renovation.
16. Public comments.
17. Next Town Board Meeting - March 12, 2024.
18. Adjourn.

-Gerald W. Fitzgerald, Clerk

*Open book session for assessor is Monday, April 15, 2024.
Board of review scheduled for Monday, April 22, 2024.*

Minutes

- ❖ The regular monthly Town Board Meeting of the Town of Emmet was called to order on the above date by Chairman Meldon Maguire at 7:00 pm. The meeting was held in the Town of Emmet Garage, 135103 Halder Drive, Mosinee, WI. Present were Town Board members Meldon Maguire, Lisa Baur, Tyler Dahlke, Mike Maguire, and Gerald W. Fitzgerald. Also present were Charles

**210901 County Road S
Mosinee, WI 54455
(715) 693-2847**

Glenn, Frank Feehrer, Rob Clint, Julie & Gary Rhyner, Doug & Sue Diethert, and Steve Stankowski.

- ❖ The Pledge of Allegiance was recited.
- ❖ Motion by Lisa Baur, second by Tyler Dahlke to approve the printed minutes of the January 9, and 11, 2024 meetings. Motion carried.
- ❖ Treasurer Mike Maguire presented the financial report for February 2024. He reported tax collections were \$1,077,793.91 (which included special charges of \$79,832.20 and MFL taxes of \$19,602.69). This is 67.9% of the total taxes levied. Motion by Dahlke, second by Baur to approve the financial report. Motion carried.
- ❖ Motion by Dahlke, second by Baur to approve payment of bills with check numbers 18579 through 18606, wages, and payments made electronically. Motion carried.
- ❖ Motion by Dahlke, second by Baur to approve payment to the School Districts, Marathon County, and NTC. Motion carried.
- ❖ Clerks Communications and Reports:
 - One building permit was issued -
 - Tyler Dahlke, house remodeling.
 - The Clerk and Chairman Maguire attended the BOR training and are both certified. Supervisors Dahlke and Baur are signed up for the March 16 training session.
 - The Town employee will install a new address sign for Rock Ridge Orchard on Highway H.
- ❖ Motion by Dahlke, second by Baur to approve the annual loan payment (\$86,562.43) to the BCPL. Motion carried.
- ❖ Motion by Baur, second by Dahlke to approve the payment (\$22,500.00) to the Mosinee Fire District for 2024 fire and ambulance service. Motion carried.
- ❖ After Board discussion, motion by Dahlke, second by Baur to have Delmore Consulting do the inventory for Town culverts, which would qualify under the 6-20 culvert project. Motion carried.
- ❖ Motion by Baur, second by Dahlke to approve purchase of a brush cutter, which was for sale by the Town of Mayville. The Town's bid of \$26,750 was accepted by the Town of Mayville. Motion carried.
- ❖ Chairman/Supervisor Reports:
 - Motion by Baur, second by Dahlke to authorize Chairman Maguire to sign a fuel contract with River Country Co-op for 2,400 gallons of off-road fuel and 1,600 gallons of regular fuel. Motion carried.
 - Kevin Lang of Marathon County Highway Department has inspected the Fairview Road culvert slated for replacement. That culvert has been approved for County 50/50 cost share. A DNR inspection will also be needed to determine the size of the replacement culvert.
 - Adoption of a handbook for Town employees will be discussed at the March meeting.
 - A lengthy Board discussion on use of ARPA funds for the Town Hall entrance renovation. Board members will need to make a final determination on what project ARPA funds will be used. There is an

April deadline for the Clerk to file a project usage report with the federal government. The deadline for spending ARPA funds is still December 2026.

- ❖ Public Comments - Sue Diethert.
- ❖ Motion by Baur, second by Dahlke to set the date for the next Town Board meeting on Tuesday, March 12, 2024 at 7:00 PM. Motion carried. Depending upon the weather, the meeting will still be in the Town garage.
- ❖ Motion by Dahlke, second by Baur to adjourn. Motion carried. Time: 8:30 P.M.

-Gerald W. Fitzgerald, Clerk